

AUTHORS INSTRUCTIONS

PAPERS

There are only two options for the submission of a full article.

A submission can be accepted either as a full article proceedings or as an oral presentation. It can be also accepted as both oral presentation and a full article proceeding in the book.

If the submission number is going to be large, there will be an extra poster section in the congress schedule.

An article is, if accepted, published in the IGTC Proceedings should have maximum 7500 words including references, charts etc.

Note: Authors are entitled to one published article or presentation (if accepted) per registration. That means that there must be a at least one corresponding registered payment for each published article or presentation.

All abstracts must be camera-ready copy.

You will be required to register for the conference if your submission has been accepted for either publication in the conference book or for oral presentation.

Style guide

All proposals must include, in this order:

- (1) Type of submission (an article or short abstract)
- (2) Title of paper (don't forget to tick preferred mode of presentation: poster or oral)
- (3) Submitter's name, organizational affiliation, and full postal mailing address;
- (4) Submitter's e-mail address
- (5) Submitter's telephone number
- (6) Names and organizational affiliations of co-authors or co-organizers
- (7) Five key words

(8) Structure: introduction, methods, results, discussion, conclusions, references

Language. The conference proceedings will be in English. If English is not your first language, please ensure that an English-speaking colleague checks your submission.

Margins. The left, right and top margins should be 30mm; the bottom margin 25mm. This gives a typing mat of 242mm x 150mm.

Format: A4

Font. Font should be Times New Roman using sizes as follows:

Main Title: 14 point, bold

Names of Authors: 12 point, bold

Institution Details: 12 point, Italic

First and subsequent headings: 12 point, bold

Main body, including references: 12 point, justified. Single-spaced

Positioning: The main title should be 50mm from the top of the paper, the first heading 90mm. Justify the main text left and right, justify the headings left only.

Allow one line after each heading.

Tables. Tables should be set as part of the text. All tables should be numbered sequentially using Arabic Numbers, with a brief title that clearly explains the purpose of the table. This should be above the table, in bold, centered, and followed by line space.

Example:

Table 1. Recommended Dietary Allowances for Males

Figures: Figures should be set as part of the text. All figures should be numbered sequentially using Arabic Numbers, with a brief title that clearly explains the purpose of the figure. This should be below the figure, in bold, centered and with a line space after the figure.

Example:

Figure 1. Schematic Layout of an Oven Showing the Position of Thermocouples Illustrations and other non-typed materials. Illustrations and other non-typed materials should be drawn or printed in black ink. It is recommended that they be drawn twice the actual size, reduced and pasted into the appropriate place. A title, conforming to the convention of 'Figures' should be followed.

Equations: Equations should be set into the text and numbered (1), (2), (3) etc. at the extreme right hand of the page. Please ensure that the characters, particularly sub and superscripts are legible when reduced.

References:



Times New Roman, justified, 12 punto.

Reference list should be listed based on **A.P.A.** style

More information can be reached on: <http://www.apastyle.org/index.aspx>

Footnotes: Do not use footnotes

Pagination: Do not use page numbers, these will be added later.

Failure to comply may result in the paper not being accepted.

